

# MEMBERSHIPPLANET SUBMISSIONS FOR NEW MEMBERS

## *Timeline for New Member Submissions:*

- |   |                               |
|---|-------------------------------|
| ▪ <a href="#">Dear George Ritual Reading Form</a>           | 24hrs prior to Ritual reading |
| ▪ <a href="#">Add New Members to MemberPlanet</a>           | 24hrs after DG reading        |
| ▪ <a href="#">New Member Agreement</a>                      | 24hrs after DG reading        |
| ▪ <a href="#">Postulancy/Initiation Ritual Reading Form</a> | 72hrs prior to Ritual reading |
| ▪ <a href="#">Initiation Form</a>                           | 48hrs prior to Ritual reading |

## *Further Explanation of Submissions:*

Each semester, the Magister will work with the Scribe to submit the following forms:

- Dear George Ritual Reading Form
  - **When:** 24hrs prior to Ritual reading
  - **Link:** <https://memberplanet.com/s/taudeltaphifraternity/deargeorgetritualreading>
- Postulancy/Initiation Ritual Reading Form
  - **When:** 72hrs prior to Ritual reading
  - **Link:** <https://memberplanet.com/s/taudeltaphifraternity/initiationrequestform>

Once taken through the Dear George Ceremony, the Vice Consul and/or Consul will add the New Members to MemberPlanet.

- MemberPlanet Help for Adding Members
  - **When:** 24hrs after Dear George Ceremony
  - **Link:** <https://support.memberplanet.com/hc/en-us/articles/202099284-Adding-Members>

Once the New Members set up their accounts, they are expected to submit the following forms with assistance from the Magister and/or Quaestor:

- New Member Agreement
  - **When:** 24hrs after Dear George Ceremony
  - **Link:** <https://memberplanet.com/s/taudeltaphifraternity/newmemberagreement>
- Initiation Form
  - **When:** 48hrs prior to Ritual reading
  - **Link:** <https://memberplanet.com/s/taudeltaphifraternity/initiationform>

